

2002 OUTPUT GROUPS/OUTPUTS

<u>JUD-01</u>	Support Services to the Judiciary , which involves; <ul style="list-style-type: none"> • Assistance in the development of a "Family Court" • Administrative support to assist the co-operation with the U.S. government in accordance with the Mutual Legal Assistance Treaty. • Support to the Chief Justice as head of the judiciary. • Support to a Grand Court Rules Committee.
Performance Measures	<p><u>Quantity</u></p> <ul style="list-style-type: none"> • Cases in which assistance is provided to the US: 22 average per year. • Support to the Chief Justice as head of the judiciary. • Legislative questions: 5 • Press notices and media contacts: 100 annually • Replies to correspondences: 50 annually • Provide administrative services to an estimated number of meetings of the Grand Court Rules Committee: 6 a year. <p><u>Quality</u></p> <ul style="list-style-type: none"> • Development of the Family Court will be in accordance with the directions given by the Chief Justice. • Media information to comply with the legal requirements for confidentiality of court proceedings and quality control subject to review by Chief Justice: 100% • Administrative services to the Grand Court Rules Committee is subject to review by members of committee: 100% • Current versions of standard text books to be available: 80% • Requests for additional books to be met, subject to funding: 90% • Security checks of members of the public to ensure no weapons are brought into the building: 100% <p><u>Timeliness</u></p> <ul style="list-style-type: none"> • To meet deadlines set by of the committee: 100% • Information and statistics to the Grand Court Rules committee: to meet deadlines set by committee. • Security available 8:30 a.m. to 5:00 p.m. or until courts are finished. • Period of cover: any day when office is open or court sits.

JUD-02	Collection and enforcement services traffic tickets and court imposed fines
Performance Measures	<p>Quantity</p> <ul style="list-style-type: none"> • Services to support tickets issued by the police: 5,000 • Money collected for court fines: estimated at \$1,300,000 <p>Quality</p> <ul style="list-style-type: none"> • All court fines and monies collected for traffic tickets to be recorded accurately and in accordance with government accounting regulations and subject to internal audit: 95-100% • Warrants issued on outstanding fines: 90% within one month. • All Trustee-in-Bankruptcy transactions to be subject to internal audit and overviewed by a judge: full compliance. <p>Timeliness</p> <ul style="list-style-type: none"> • Money received for traffic tickets and court fines remitted to Treasury: 95% within 1 working day. • List of unpaid tickets: 3 days after due date. • Court fines recorded: 90% within 5 days after imposed.
Other	<p>Related Vision 2008 Strategy 8</p> <p>Priority:</p> <p>Cost:</p>
JUD-03	Services for the conduct of civil and criminal proceedings, for the following: <ul style="list-style-type: none"> • Court of Appeal • Grand Court • Summary Court • Youth Court • Coroners Court
Performance Measures	<p>Quantity</p> <ul style="list-style-type: none"> • Civil Cases: 900 • Civil Appeals filed: 25 • Divorce and Estates cases: 400 • Criminal Appeals filed: 65 • Criminal charges received in Summary Court: 7,000 • Criminal Indictments in Grand Court: 80 • Cases involving young persons: 300 • Case files prepared for Coroners Court: 34 <p>Quality</p> <ul style="list-style-type: none"> • All Administrative proceedings will comply with the relevant legislative directions: 95% • Case files to include all documents received from police, pathologist and witness. Subject to review by Coroner: 100% • Jurors summonsed in accordance with the Coroners Law and the Judicature Law: 95% • Decisions to be professionally published to the standard expected of international legal reports: 100% <p>Timeliness</p> <ul style="list-style-type: none"> • Notifications of results of hearings and appeals: 90% within a week of hearing. • Case files available to the Coroner: 2 days before hearing . Transcripts completed: 1 month of request.
Other	<p>Related Vision 2008 Strategy 8</p> <p>Priority:</p> <p>Cost:</p>

JUD-04	<u>Justices of the Peace Services</u>
Performance Measures	<p><u>Quality</u></p> <ul style="list-style-type: none"> Documents to be in accordance with the order of the court and the Law. Quality control by Judges and Magistrates; Full compliance. <p><u>Timeliness</u></p> <ul style="list-style-type: none"> A Justice of the Peace to be available to sign documents within 15 minutes of request: 90% <p><u>Location</u></p> <ul style="list-style-type: none"> Youth Court, George Town
Other	<p>Related Vision 2008 Strategy 8</p> <p>Priority:</p> <p>Cost:</p>

JUD-05	Servicing of court documents and enforcement of court orders
Performance Measures	<p><u>Quantity</u></p> <ul style="list-style-type: none"> Documents received from courts in the Cayman Islands for the bailiff to attempt to serve or enforce: 2,500 Documents received from courts outside the Cayman Islands for the bailiff to attempt to serve or enforce: 80 <p><u>Quality</u></p> <ul style="list-style-type: none"> Documents to be served in accordance with rules of the relevant court: 100% Documents to be served in accordance with the Hague Convention: 100% Writs of execution dealt with in accordance with the Rules of the Grand Court. <p><u>Timeliness</u></p> <ul style="list-style-type: none"> Service of documents: 90% within 14 days. completion of affidavit of service: 90% within 3 days of service. Writs of execution dealt with: 90% within 14 days.
Other	<p>Related Vision 2008 Strategy 8</p> <p>Priority:</p> <p>Cost:</p>

JUD-06	Maintenance of a register of Attorneys, Notaries Public and Justices of the Peace
Performance Measures	<p>Quantity</p> <ul style="list-style-type: none"> Attorneys registered: 250 Justice of the Peace registered: 105 Notaries Public registered: 220 <p>Quality</p> <ul style="list-style-type: none"> Register of Attorneys to be in accordance with the Legal Practitioners Law: 100% subject to review by Chief Justice. Register of Notaries Public and Justice of Peace to be in accordance with the Summary Jurisdiction Law and the Notaries Public Law. <p>Timeliness</p> <ul style="list-style-type: none"> Certificates of enrollment issued: 14 days after appointment.
Other	<p>Related Vision 2008 Strategy 8</p> <p>Priority:</p> <p>Cost:</p>

JUD-07	Provision of Legal Aid service to qualified persons
Performance Measures	<p>Quantity</p> <ul style="list-style-type: none"> Civil legal aid applications processed: 175 in a year Criminal legal aid applications processed: 240 in a year <p>Quality</p> <ul style="list-style-type: none"> Applications subject to review by judge: 90% Assessment of bills to be in accordance with the Chief Justice practice direction. Subject to internal audit and rejection by Treasury: 90% <p>Timeliness</p> <ul style="list-style-type: none"> Certified bills to Treasury for payment: 90% within 21 days of receipt. Legal Aid certificate issued 21 days after granted.
Other	<p>Related Vision 2008 Strategy 8</p> <p>Priority:</p> <p>Cost:</p>

2. 2002 SUMMARY OF ESTABLISHMENT

DESCRIPTION OF POST	NO. OF POSTS	SALARY SCALE
Chief Justice	1	A
Puisne Judge	3	A
Court Administrator	1	E
Magistrate	3	F
Clerk of the Court	1	H
Registrar of the Court of Appeal	1	I
Deputy Clerk of the Court	2	K
Court Reporter	4	K
Office Manager	1	L
Personal Secretary	1	L
Accountant	1	L
Articled Clerk	3	L
Listing Officer	1	L
Supervisor – Civil Registry	1	L
Information Systems Analyst	1	L
Higher Executive Officer	1	M
Administration Secretary	5	N
Librarian	1	N
Maintenance & Affiliation Officer	1	N
Bailiff	2	N
Chief Marshal	1	N
Supervisor – Criminal Registry	1	N
Marshal	7	O
Executive Officer	4	P
Clerical Officer	7	Q
TOTAL ESTABLISHED POSTS	55	
DESCRIPTION OF POST	NO. OF POSTS	WAGE SCALE
Office Attendant III	1	GAA
Office Attendant II	3	GBB
Customer Service Attendant	1	GCC
TOTAL OCCUPATIONAL GROUP POSTS	5	
TOTAL ESTABLISHMENT	60	

3. SUMMARY CASH BASED FINANCIAL STATEMENT

JUDICIAL DEPARTMENT	2002 ESTIMATES
PERSONAL EMOLUMENTS	2,269,574.00
TRAVELLING & SUBSISTENCE	46,699.00
SUPPLIES & MATERIALS	94,786.00
UTILITIES	176,215.00
OTHER OPERATING AND MAINTENANCE EXPENSES	2,201,894.00
GRANTS, CONTRIBUTIONS AND SUBSIDIES	17,458.00
INTERDEPARTMENTAL PURCHASES & SERVICES	3,600.00
REFERENCE MATERIALS AND OTHER	59,830.00
TOTAL RECURRENT EXPENDITURE	4,870,056.00
STATUTORY EXPENDITURE	84,238.00
TOTAL BUDGET	4,954,294.00

DEPARTMENTAL WARRANT
JANUARY – DECEMBER 2002

ACCOUNT	2002 ESTIMATED
COST = 0200 (JUDICIAL)	
PERSONAL EMOLUMENTS	
50011 Basic Salary	2,108,439
50013 Overtime	1,940
50014 Leave	3,000
50017 Wages	87,127
50018 Temporary Relief	8,000
50020 Contractual Officers Supplement	48,578
50029 Acting Allowance	10,000
50031 Duty Allowance	2,489
TOTAL	2,269,573
TRAVEL & SUBSISTENCE	
50205 Mileage Claims	9,000
50206 Motor Car Upkeep	6,000
50224 Official Travel – Expense	31,699
TOTAL	46,699
SUPPLIES & MATERIAL	
50960 Uniforms	5,000
50961 Vehicle Fuel and Oil	1,600
50964 Paper and Printing Consumables	8,328
51001 Office Supplies - Consumables	19,829
51051 Printing	2,544
51052 Publications, periodicals	3,885
51080 C.I. Law Reports	55,200
TOTAL	96,386
UTILITIES	
51405 Electricity	104,574
51420 Water	7,548
51430 Telephone Charges	58,325
51450 Facsimile Charges	-2,132
TOTAL	172,579
OTHER OPERATING AND MAINTENANCE EXPENSES	
54223 Attendance Allowance – Govt. Commit	126,618
54256 Professional Fees	84,500
54306 Janitorial Services	37,200
54320 Maintenance – Office Equipment	21,807
54351 Computer Software Maintenance	29,222
54403 Security Services	51,296
54407 Court of Appeal Expenses	401,568
54430 Legal Aid Fees	830,000
54433 Overseas Postage	12,183
TOTAL	1,594,394

GRANTS, CONTRIBUTIONS AND SUBSIDIES	
54885 Information Technology Training	505
54915 Miscellaneous	245
54935 Other Training	16,708
TOTAL	17,458
INTERDEPARTMENTAL PURCHASES & SERVICES	
57065 Vehicle and Equipment Maintenance	2,000
TOTAL	2,000
REFERENCE MATERIALS AND OTHER	
57156 Reference Books	42,183
57161 Miscellaneous	17,647
TOTAL	59,830
TOTAL RECURRENT EXPENDITURE	
	4,258,919
STATUTORY CONTRIBUTION – PSPF	
58103 Pension Contribution - PPE Employee	79,010
58104 Pension Contribution - Group Employee	5,228
TOTAL	84,238
TOTAL STATUTORY EXPENDITURE	
	84,238
TOTAL BUDGET	
	4,343,157



ACTUAL EXPENDITURE

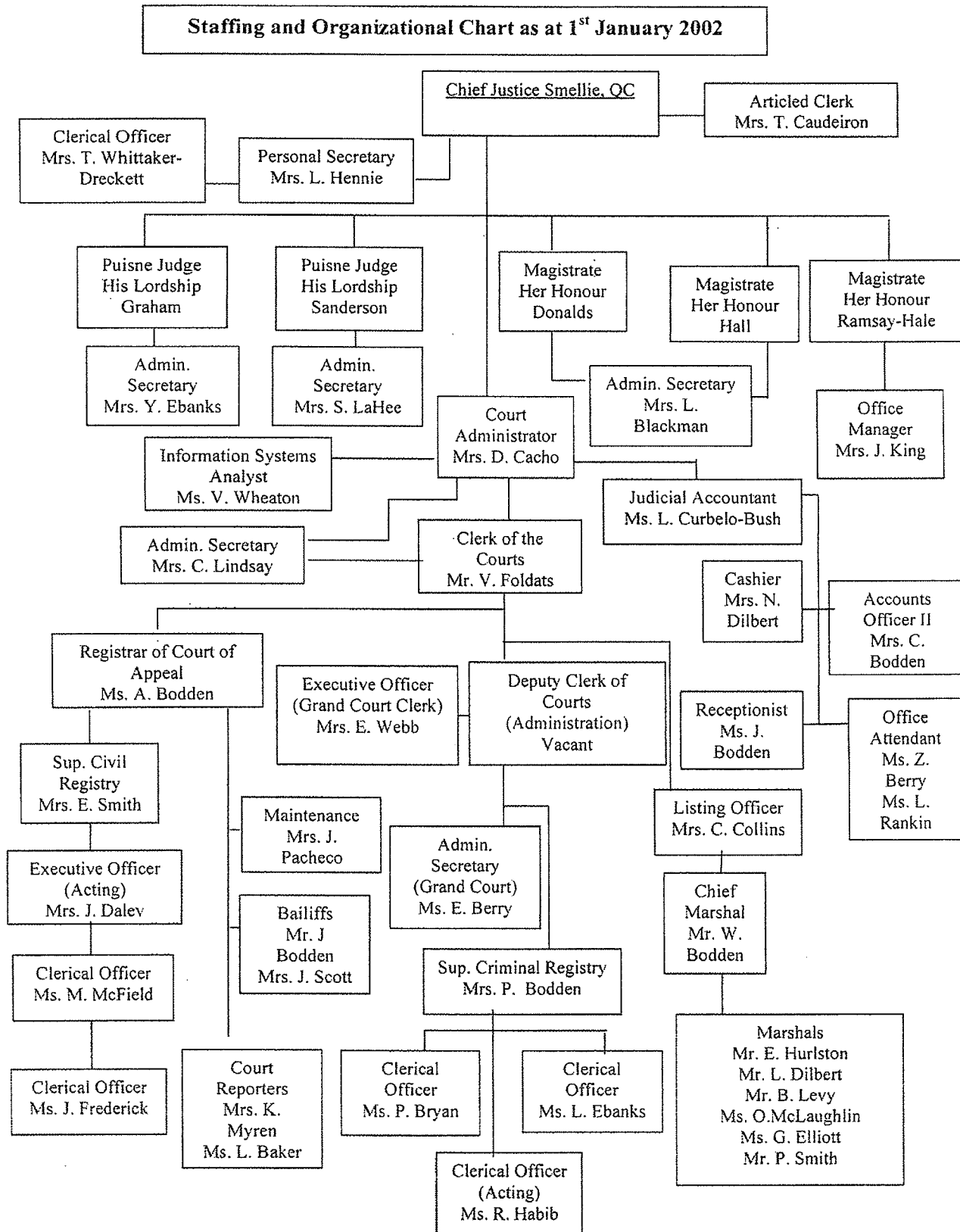
SUMMARY CASH BASED FINANCIAL STATEMENT
ACTUAL EXPENDITURE

JUDICIAL DEPARTMENT	2002 EXPENDITURE
PERSONAL EMOLUMENTS	2,283,251.95
TRAVELLING & SUBSISTENCE	37,487.85
SUPPLIES & MATERIALS	79,673.58
UTILITIES -	153,605.02
OTHER OPERATING AND MAINTENANCE EXPENSES -	2,007,157.48
GRANTS, CONTRIBUTIONS AND SUBSIDIES	17,167.49
INTERDEPARTMENTAL PURCHASES & SERVICES	3,948.38
REFERENCE MATERIALS AND OTHER	40,575.81
TOTAL RECURRENT EXPENDITURE	4,622,867.56
STATUTORY EXPENDITURE	84,918.99
TOTAL EXPENDITURE	4,707,786.55



STAFFING AND ORGANISATIONAL CHART

(at 1st January 2002)

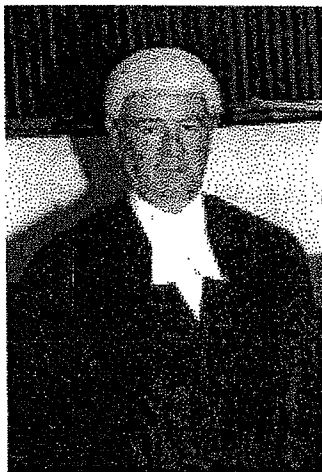




JUDGES AND MAGISTRATES



Left to Right: Mr. Justice Edwards Q.C., (Acting Judge), Magistrate Ramsay-Hale, Magistrate Nova Hall, Hon. Chief Justice, Anthony Smellie Q.C., Mr. Justice Dale Sanderson Q.C., and Magistrate Grace Donalds. Photo: Ward Scott, GIS.



**Mr. Justice Henry Graham,
retired Puisne Judge 1997-2002.**
Photo: Randy Ebanks, Cayman Camera.



**Madame Justice Levers,
incoming Puisne Judge.**
Photo: Justin Uzzell.



STAFF PROMOTIONS



Left to Right: Mr. Valdis Foldats, Clerk of Courts; Mrs. Yasmin Ebanks, Listing Officer; Mrs. Delene Cacho, Court Administrator, Mrs. Cecile Collins, Deputy Clerk of Courts (Administrative/Criminal) and Mrs. Audrey Bodden, Registrar of the Court of Appeal.
Photo: Angela Piercy, GIS.



COURT STAFF



Group Photo of the Court Staff on the steps of the Court House. Photo: Ward Scott, GIS.